



### 2017-2018 RENEWAL NOTICE

Use this form if you do not want to renew online. Online renewals can be accomplished at [www.ndpelsboard.org](http://www.ndpelsboard.org).  
**ALL licenses expire on December 31, 2016 unless renewed. There is NO grace period.**

**Instructions for Renewal – Please read carefully!**

1. Complete and sign the renewal notice
2. Carefully review the fee schedule and make sure you are remitting the proper amount.
3. Return your renewal notice, Continuing Education log, and your check or money order made payable to the “ND State Board of Registration” to PO Box 1357, Bismarck ND, 58502-1357.

Name: _____ Registration Number: _____  Address: City, State Zip Email Address:  Employer: Phone Number: _____	Please write address/employer corrections here:
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**2017-2018 License Renewal:**

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|--|-----------------|
| <input type="checkbox"/> Professional Engineer (\$200.00 + \$40.00 CPC Fee) = \$240.00 | \$ _____        |
| <input type="checkbox"/> Land Surveyor (\$200.00 + \$40.00 CPC Fee) = \$240.00         | \$ _____        |
| <input type="checkbox"/> Dual Registrant (\$390.00 + \$40.00 CPC Fee) = \$430.00       | \$ _____        |
| <input type="checkbox"/> Retired Status (\$20.00 onetime fee)                          | \$ _____        |
| <b>Total Remitted</b>  | <b>\$ _____</b> |

Please check the appropriate boxes below.

**Have you had a license fined, reprimanded, on probation, censured, admonition, suspended, revoked, surrendered, restricted, limited or denied since your application to North Dakota?**

**Yes**  **No** If yes and you have not previously provided a statement to the Board, provide a separate statement of explanation.

For all active registrants:

**I am in compliance with Continuing Professional Competency requirements or claiming one of the exemptions listed in the North Dakota Administrative Code Chapter 28-04-01-07.**

For all retired registrants:

**I swear or affirm that I have read NDAC 28-02.1-12, 28-04 and the forgoing renewal application and that the statements are true and complete.**

Signature: X \_\_\_\_\_ Date: X \_\_\_\_\_ Email: X \_\_\_\_\_

**UNSIGNED RENEWALS OR RENEWALS WITHOUT A CPC LOG WILL NOT BE PROCESSED AND WILL BE RETURNED TO YOU!!**