Statement of Charges

Step One:
Tell Us About Yourself:

First Name
MI
Last Name

Address

City
State
Zip

Telephone
Email

Are you registered with the Board? ______________________
If yes, what is your registration number? ______________________

We need a few more details-attach extra pages if you need to:
What is your relationship with the person you are charging? ______________________

Have you taken any steps to resolve the issues? ______________________

Go to Step Two

Step Two:
Tell Us About the Professional You Are Filing Charges Against:

First Name
MI
Last Name

Address

City
State
Zip

Telephone
Email

Is this person an engineer or land surveyor or a company registered with this board? ______________________
If yes, what is the registration number? ______________________

We need a few more details-attach extra pages if you need to:
Did the professional work for a company or as part of a team? ______________________

Did the professional respond to your concern? Please explain. ______________________

Go to Step Three

Step Three:
Briefly Tell Us What Happened:

We need a few more details. Please use a separate page and tell us:
- How you think the professional committed fraud, deceit, gross negligence, misconduct, was incompetent or violated the Code of Ethics.
- Contact information for anyone else who knows about this issue.
- Supply any documents to support your charges.

Take this form to a notary and fill out the following information.

State of ______________________ ss.
County of ______________________

_____________________________, being first and duly sworn, deposes and says: These charges and any attachments thereto, to the best of my knowledge and belief, are true and correct in every respect. Dated this _____ day of 20 _____

Signature of Affiant
Signature of Notary

Date

File the Statement of Charges by mailing them to the Board.