

**ND STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS
 CERTIFICATE OF COMMERCIAL PRACTICE (COCP) RENEWAL
 Form**

Instructions for completing your CoCP renewal are attached – Please read carefully!

NOTE: If you decide to mail-in this form, be sure to return this completed form, disciplinary documentation, and your check or money order made payable to the “ND State Board of Registration” to ND PELS, PO Box 1357, Bismarck, ND 58502-1357.

NOTE: If you are paying for your employees, you will be able to select the appropriate quantity for payment.

NOTE: If you decide to process your renewal on-line, consolidate documents into one file and upload just one file.

Company Name: _____ ND License Number: _____

Address: _____ Company Phone: _____

City, State Zip: _____ Company Email Address: _____

The company will pay the renewal fee for all employees listed: Yes No

List all employees of your company who are registered in North Dakota in the spaces below or on an attached piece of paper, if required:

Name(s) of Registrant

North Dakota License Number(s)

Please check the appropriate boxes below.

Has your company been fined, reprimanded, on probation, censured, admonition, suspended, revoked, surrendered, restricted, limited or denied since your last CoCP renewal in North Dakota?

Yes No If yes and you have not previously provided a statement to the Board, attach a separate statement of explanation and consent order or other legal instrument that highlights the violation and discipline.

The company named above is in “good standing” with the North Dakota Secretary of State’s Office?

Yes No If no, your renewal will not be processed until you provide documentation that your company is in good standing.

Submitter’s Signature: X _____ Date: X _____

UNSIGNED RENEWALS WILL NOT BE PROCESSED UNTIL A SIGNED FORM IS RECEIVED!!